

INNOVATION.....*leading the way!*

Orange County Convention Center, Orlando
Welcomes

55th State Science & Engineering Fair of Florida

www.floridassef.net

Administered by the Florida Foundation for Future Scientists
University of Central Florida College of Engineering
P.O. Box 2993 Orlando, FL 32816-2993

The 2010 State Science and Engineering Fair (SSEF) of Florida will be held April 7th—9th at the Orange County Convention Center North A1 Building, Orlando, Florida. This year's Fair will exhibit more than 850 projects in Junior and Senior Sections. Junior Section includes students from grades 6-8 and Senior Section includes students from grades 9-12.

Arrival

Only Regional Fair Directors, or their Official Designee, are permitted to register all the Finalists for their Region. Fair Directors who will not be in attendance should fax or email the FFFS Office (**by April 1st**) the name of the person they have designated to pick up the Region's Registration Packet. Registration Packets contain materials for students to set up their projects, name tags, certificates, schedules, and maps.

Registration takes place at the Concourse Lobby North A1.

Student Mixer Fees: There is a \$10 charge per student (not adults) and the RSEF Director must pay this in **one lump sum** upon arrival and during registration for all students. We will not accept payment from individuals students.

ATTENTION PARENTS: Any student not traveling with his/her Region's Delegation must make arrangements to meet the Regional Fair Director to pick up registration materials. **No packets will be opened to remove individual materials for those who are not with their Region Delegation. Students will NOT be allowed to set up their projects until the Region has registered.**

SRC Process

Seventy-five members of the **Scientific Review Committee (SRC)** met March 19th to review/certify the entry materials for the 2010 SSEF.

ALL students must have their original protocol papers and log books in their possession for SRC and/or Project Set Up.

The Fair Director will receive a packet which contains the **Project Certification Cards** and the **Certified Abstracts** for each student who has been approved to display his/her project. The **certified abstract** must be displayed on the left side of the display either on the display board (leave a space) or in a frame that does not have glass. The **Project Certification Card** must be left on the display for Display & Safety approval.

Students NOT receiving these items will have to go to SRC with their Fair Director.

Students who need to provide additional documentation for their research are notified by the Regional Director. Students with **needed corrections** will proceed directly to the **SRC Room on the 3rd Level North A1: N311. Do not send any paperwork to the FFFS Office.** Once students have corrected the discrepancies they will follow the steps listed for setting up their display.

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SSEF

Administrative Staff
Contact: 407-823-4347

- ♦ Ms. Nancy Besley
Executive Director
- Ms. Tami Haddad
- Mr. Karan Kutty
Program Assistants

Category Arrangements

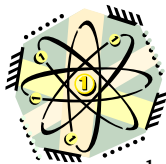
Load-in on Wednesday will be at the designated Orange County Convention Center North Building A1 unloading area. Their will be Parking Attendants directing the unloading of projects. Only hand carried projects may enter the front doors. All projects using carts must go through the loading dock area. After the Fair Director has registered the Finalists and provided name tags, **the students not needing to go the SRC should locate their assigned table space.**

All projects will be set up inside either the Exhibition Hall North A1. The students should locate their assigned table **before** proceeding in with the project display. Each table will have the Section (Junior or Senior) and Category (#) Number displayed on a card. Since the numbering system is identical for both sections, be sure to place your project on the card with the correct Section listed (Junior or Senior).

SET UP

DISPLAY & SAFETY PROCEDURES

- **Make sure you have your original protocol papers and log books in your possession for Set-Up.**
- Set up your Project. **Every item** you will use during Judging must be set up at this time.
- Get a member of the Display and Safety (D&S) Committee to review the physical display of the project.
- If approved, D&S will sign the student's Project Set-Up Card.
- **The registration process will be complete once you have Display and Safety approval.**



Electricity

All requests for electricity were due at the time the Entry Forms were sent to the FFFS office. **Project arrangements cannot be changed once the forms are received by FFFS. Requests for electricity will not be honored on-site.**

Students who have paid for the use of electricity should bring a power strip AND long UL approved extension cord. Make sure your name and Region are on the these items.

Removing Items After Display & Safety Approval

A Finalist may choose to remove Log Books or other valuable items after being certified by D&S on Wednesday. Items removed from the exhibit on Wednesday and brought back into the exhibit area on Thursday for Judging must be approved and labeled by The Display and Safety person who qualifies your display on Wednesday. **Any items without a label will not be allowed into the exhibit halls on Thursday for Judging.**

ALL items on display at the exhibit must have been certified by D&S committee on Wednesday.

Parking at The Orange County Convention Center

There will be a charge of \$8 for parking at the Orange County Convention Center on Wednesday and Thursday. There will be a charge of \$12.00 on Friday for the Grand Awards Ceremony.

Scholarships

Scholarship nominations available at SSEF are for 12th grade participants who will enroll in college the Fall of 2010, except for the Florida Institute of Technology.

NOTE: Scholarships are **nominations** which must be confirmed by the scholarship donor. **If you receive a scholarship NOMINATION from the SSEF, you must make contact with the college or university by May 1st to make sure you qualify for the nomination.**

Applications with an *official transcript* will be received by the Scholarship/Opportunity Committee on April 7th during Set-Up. This will give the committee a chance to meet you and make sure your application, scholarship request(s), and official transcript are in order. **Do not mail applications or transcripts to the FFFS Office.**

Applicants **must submit an application and original transcript complete with seal and signature.** Please do not apply for scholarships you do not intend to accept.

Florida Institute of Technology is offering up to 13 scholarships to any high school students. Students must complete the application.

Opportunity/ Internships

Information for the **NASA Summer Internship, NYSC National Your Summer Camp Opportunity** and the **Florida Engineering Foundation Internships** may be found online. NASA and NYSC require completion of the application provided. Students interested in the FEF Internships should sign up on Wednesday when they arrive (no application required). The formal interviews take place on Judging Day when you are dressed professionally.

Opening Ceremony

JASON Colloquium

Regional Rally

ISEF Delegation Recognition

SSP Recognition

The **Opening Ceremony will be held in Room N320 on the 3rd Level of the North A1 Building of the Orange County Convention Center.** Students are encouraged to wear matching T-shirts, caps, etc. to represent their Region.

One of the highlights at the State Science and Engineering Fair of Florida is the **Junior and Senior Outstanding Narratives (JASON) Colloquium.** This event provides an opportunity to introduce talented young people who have brought honor to the State of Florida. Several students have been nominated and selected to present a brief three minute narrative about a meaningful experience.

The **Intel International Science and Engineering Fair Finalists** from each Region will also be recognized during this Ceremony.

Final Certification

During the Opening Ceremony, the Display and Safety Committee will make a final walk through to review projects. Any projects giving the D&S Committee concern will be put on a list. This list of projects will be announced at the end of the Opening Ceremony. **Students whose projects do not meet this Final Certification process will have to report to the Exhibit area immediately following the Ceremony to meet with a D&S Committee Member to correct the problem.**

Photo Release

Parent signatures on the Release Form in the Entry Packet grants permission for the FFFS Staff to take pictures and use them for publicity (*ie.* the SSEF Website). This also gives permission for video-taping or recording that may be used by the news media. Release forms *without* parental consent will be honored and the student will not be photographed, taped, or recorded.



Photography

Order Form online

All students will have an individual picture taken during Judging. Also, each awardee will have his/her picture taken off-stage at the Grand Awards Ceremony. You have the option of purchasing pictures as indicated on the enclosed order form. There is also a CD available that will include all individual pictures and pictures from the various events.

Concessions

Concessions at the Orange County Convention Center will be opened for Wednesday. **Students are to be taken off site for lunch to get away from the Judging process.**

Photocopies

A copy machine will be available for **single** copies for those students who need to complete their certification process. Multiple copies must be printed off-site.

Hospitality

There will be a designated **Adult Hospitality Room (N319-Level 3) on Wednesday and Thursday (compliments of the Florida Association of Science Teachers).** Shoptalks will be offered on Thursday during Judging morning and afternoon.

Dress Code for Judging And Grand Awards

Young men should wear dress slacks, shirts with collars, jackets/sports coat, tie (preferred), and dress shoes. Young women should wear a dress, skirt, blouse, jacket or pantsuit and dress shoes.

No jeans, shorts, or tennis shoes will be permitted

Judging Interviews

Judging begins at 9:00 AM Thursday morning and continues until 4:30 PM. Only the Finalists and official Judges are allowed in the Exhibit Hall during Judging. There is a "lunch on your own" break from 11:30 AM until 1:30 PM before Round 2.

In order that there be no distractions to both Finalists and Judges and to show respect for the judging process, **Absolutely NO** electronic devices will be allowed on the judging floor. This includes, but is not limited to, CD players, tape players, radios, hand held games, beepers, and cell phones. Any devices found by SSEF staff members will be confiscated and given to the RSEF Director or their representative.

Shoptalk Sessions

These sessions will be held in rooms N311 and N312 on Level 3. Parents, teachers, fair directors, and other's are invited to attend the various Shoptalk Sessions during Judging on Thursday, April 8th.

Schedule of Events

Orange County
Convention Center
North Building A1

Wednesday, April 7th

8:00 AM – 5:00 PM

Load-In Day

Registration

Certification

Turn in Scholarship & Opportunity

Applications

Pay one amount as a Region for the Student Mixer

7:30 PM – 9:00 PM

OCCC; Level 3 North A1: N320

Opening Ceremony and JASON

9:00 PM – 10:00 PM

Final Certification Clearance

Thursday, April 8th

8:30 AM

Students may enter exhibit hall

9:00 AM – 11:30 AM

Round 1 Judging

11:30 AM – 1:30 PM

Finalists lunch on your own

1:30 PM – 4:00 PM

Round 2 Judging

(wait for dismissal announcement)

4:00 PM – 5:00 PM

Round 3 Judging (no students)

7:30 PM—10:30 PM

Student Mixer

SeaWorld of Florida Pavilion

7:00 PM – 9:30 PM

Public Viewing of Exhibits

10:00 PM—11:30 PM

Project Take Down

Friday, April 9th

8:30 AM – 9:30 AM

Hilton Orlando

FFFS Board and Fair Directors Spring Meeting

10:00 AM – 5:00 PM

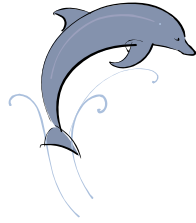
Field Trips On Your Own

7:30 PM – 10:00 PM

OCCC; Level 3 North A1: N320

Grand Awards Ceremony

Parking \$12.00



Annual Student Mixer

Mix and Mingle with Friends—New and Old

At SeaWorld of



Florida Pavilion

Thursday, April 8th

Project Take Down

Thursday, April 8th 10:00 PM

Absolutely **NO projects** will be removed from the Exhibit Hall areas until after 10:00 PM Thursday night. Participants who have an emergency and must leave early, are required to make arrangements for someone from their Region to pick up their project.

Any projects remaining after midnight on Thursday will be discarded.

Field Trips

Regions have from 10:00 AM until 5:00 PM to enjoy the beautiful Orlando area. We encourage the Regions to review the options available for this. Please keep in mind that the Awards Ceremony begins promptly at 7:30 PM Friday evening. Your Regional Director has been provided field trip information.

ON SITE EMERGENCY NUMBERS

If you need to speak with someone immediately (**extreme emergency**), please call 407-473-8475

The Regional Fair Director should have also provided an emergency contact number for you to use.

**Orange County Convention Center North Building A1
9400 Universal Blvd
Orlando, FL 32819
www.occc.net**

GRANDS AWARDS CEREMONY

Friday, April 9th

7:30 – 10:00 PM

The Orange County Convention Center—North Building

Finalists are expected to dress professionally or “dressy” professional for this Grand Event. Your presence on stage should reflect your professional commitment to outstanding scientific research. **Absolutely NO bare midriffs, shorts, jeans or casual slacks. Wear appropriate shoes for walking up stairs to the staging area.**